

CONTRACT SUPPLEMENT
RFP-37 Rev. 11/22/16
Prev. Rev. 4/28/14

Janet DelGrosso Olson
Contract Specialist

860-713-5079
Telephone Number

STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
450 Columbus Boulevard, Hartford, CT 06103

CONTRACT AWARD NO.:
16PSX0180

Contract Award Date:
3 November 2017

Proposal Due Date:
15 November 2016

SUPPLEMENT DATE:
26 December 2017

CONTRACT AWARD SUPPLEMENT #1

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

DESCRIPTION: **NASPO ValuePoint Mailroom Equipment, Supplies & Maintenance**

FOR:
All Using State Agencies, Political Subdivisions, and Not-for-Profit Organizations

TERM OF CONTRACT:
3 November 2017 through 14 May 2022

AGENCY REQUISITION NUMBER: 0000004335

CHANGE TO IN STATE (NON-SB) CONTRACT VALUE	CHANGE TO DAS-CERTIFIED SMALL BUSINESS CONTRACT VALUE	CHANGE TO OUT OF STATE CONTRACT VALUE	CHANGE TO TOTAL CONTRACT AWARD VALUE
n/c	\$300,000.00 (est.)	n/a	n/a

NOTICE TO CONTRACTORS: This notice is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Procurement Manager concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

CONTRACTOR INFORMATION:

REFER TO THE CONTRACT ON THE DAS PROCUREMENT WEB PAGE FOR THE MOST CURRENT CONTRACTOR INFORMATION. (<http://das.ct.gov/mp1.aspx?page=8>)

Company Name: **Bell & Howell, LLC**

Company Address: **3791 South Alston Avenue, Durham NC 27713**

Tel. No.: **919 767-4313**

Contract Value: **\$300,000.00 (est.)**

Contact Person: **Craig Urban**

Contact Person Address: **same as above**

Company E-mail Address and/or Company Web Site: **craig.urban@bhemail.com www.BellHowell.net**

Remittance Address: **n/a**

Certification Type (SBE, MBE or None): **None**

Agrees to Supply Political Subdivisions: **Yes**

Prompt Payment Terms: **0% 00 Net 45**

Note: Supplement #1 has been issued to Contract Award 16PSX0180 to add the above Contractor effective the date of this Supplement #1. All terms and conditions not otherwise affected by this supplement remain unchanged and in full force and effect.

APPROVED



JANET DELGROSSO OLSON
Contract Specialist

(Original Signature on Document in Procurement Files)